

HOW TO VOTE ONLINE - ALLIED HEALTH PROFESSIONALS ONLY

Allied Health Professionals can vote from **Tuesday 6 December 2016 to Tuesday 13 December 2016** by following the below steps:

STEP 1 - Once the voting is open you can click on the link below that will take you to the voting site for the proposed agreement.

www.myvote.com.au/ahpvphs

Alternatively, you can also type the above web address into the address bar at the top of your web browser on your computer, as follows:



STEP 2 – Once you have correctly entered the voting web address you will see the following:

A screenshot of the voting website interface. The page header reads 'Elections Australia Pty Ltd' and 'Conducting elections throughout Australia since 1974'. The main heading is 'ALLIED HEALTH PROFESSIONALS (VICTORIAN PUBLIC HEALTH SECTOR) SINGLE INTEREST ENTERPRISE AGREEMENT 2016-2020'. Below this, there is a form with several fields: 'Surname', 'Employee Number', 'Date of Birth (dd/mm/yyyy)', and 'Employer (click on your employer)'. A 'Submit Your Details' button is at the bottom. Blue arrows point from callout boxes on the right to each of these fields. The callouts are: 'Type your surname', 'Type your employee number/identifier', 'Enter your date of birth', 'Select from the drop down box the name of your Employer', and 'Click on "Submit Your Details"'. The employer dropdown menu is currently set to 'Albury Wodonga Health (Wodonga Hospital only)'.

If you submit your details and it is unsuccessful please contact your Employer to confirm what details were provided to Elections Australia. **Before doing so please:**

1. Double check that the information you have entered into the voting website is correct.
2. Make sure that you have not added extra spaces at the end or start of any of the fields in the voting website.

STEP 3 – Once you have correctly entered the above information you will have an opportunity to cast your vote and will see the following:

Elections Australia Pty Ltd
Conducting elections throughout Australia since 1974

Do you approve the proposed
Allied Health Professionals
(Victorian Public Health Sector)
Single Interest Enterprise Agreement 2016-2020

Click on either the YES or NO box then click on the submit button.
If you make a mistake click the same box again to clear the entry.

YES - I approve the Agreement.

NO - I do not approve the Agreement.

Submit Ballot

Click this box if you **approve** the proposed agreement

Click this box if you **do not approve** the proposed agreement

Click on "Submit Ballot"

Please note that your personal information is only used to check that you are eligible to vote and that you have not already voted. The way you vote remains secret.