**VICTORIAN PUBLIC HEALTH SECTOR (MAINTENANCE) MULTI-EMPLOYER AGREEMENT 2017-2021**

Dear staff member,

This notice is to inform you that the proposed *Victorian Public Health Sector (Maintenance) Multi-Employer Agreement 2017-2021* **“Proposed Agreement”** has now been finalised.

The Proposed Agreement represents the settlement negotiated between VHIA on behalf of Employers and the Unions on behalf of Employees.

The proposed Agreement covers:

* Plumbing Industry;
* Metal Industry;
* Joinery & Building Trades Products; and
* Engine Drivers & Firemen.

As per the requirements of the Fair Work Commission, Western Health must now provide the above employees with a copy of the proposed Agreement [(Attachment A)](http://vhia.com.au/docs/default-document-library/bul-2264-attachment-a.pdf?sfvrsn=40f23575_2) and the National Employment Standards [(Attachment B).](http://vhia.com.au/docs/default-document-library/bul-2264-attachment-b.pdf?sfvrsn=7cf23575_2)

Hardcopies of the proposed Agreement are available at People and Culture Level 5 Footscray.

Also attached, [(Attachment C)](http://vhia.com.au/docs/default-document-library/bul-2264-attachment-c.docx?sfvrsn=68f23575_2) is a summary of the main changes in entitlements however Western Health strongly recommends that you read the entire Agreement.

The Employers to be covered by the proposed Agreement must now undertake a ballot of eligible employees. The parties have agreed that the ballot will take place through a show of hands. The ballot process will commence on **Wednesday, 28 March 2018** and conclude close of business on **Friday, 6 April 2018. Meeting details to vote will be provided once arranged.** If you are not available on over the voting period **Western Health** asks that you please notify Debra Hill Manager Employee Relations by **Tuesday, 20 March 2018**. It is very important that you do not under any circumstances cast your vote when making these arrangements as it will not be counted towards the official vote. Please wait for further instructions to be provided to you by Debra Hill Manager Employee Relations**.**

The ballot involves providing eligible employees with the opportunity to vote to approve or not approve the proposed Agreement. In order for the Employers to be covered by the proposed Agreement to submit the proposed Agreement to Fair Work Commission, it is worth noting that more than 50% of all eligible employees that vote, must vote for the approval of the Agreement.

If you have any queries in relation to the proposed Agreement you may contact Debra Hill Manager Employee Relations on 0400505397**.** Alternatively, if you are a member of the union, you may also contact your union for information and advice.

Yours sincerely

Debra Hill

Manager Employee Relations

Western Health